



Teeswide Safeguarding Adults Board

Meeting Date: **Wednesday 8th October 2025**

Time: **9.30am – 12pm**

Venue: **Microsoft Teams**

Minutes

Attendees

Name	Job Role	Role	Representing
CLlr Pauline Beall	Lead Member	Member	Stockton-on-Tees Borough Council
Jane Bell	Business Support Officer	Member	TSAB Business Unit
Lee Brown	Area Manager	Member	Cleveland Fire Brigade
Anne Coxon	Temporary Project Officer	Member	TSAB Business Unit
Helen Dent	Project Development Manager	Member	PCP - Healthwatch South Tees
Wayne Fox	Temporary Assistant Chief Constable	Member	Cleveland Police
Elaine Godwin	Business Support Officer	Member	TSAB Business Unit
Adrian Green	Independent Chair	Member	Teeswide Safeguarding Adults Board
Jill Harrison	Director of Adult and Community Based Services	Member	Hartlepool Borough Council
Neil Harrison	Head of Safeguarding & Specialist Services	Member	Hartlepool Borough Council
Rachelle Kipling	Head of Policy, Partnerships & Delivery	Member	Office of Police & Crime Commissioner
Amy Mahoney	Business Manager	Member	TSAB Business Unit
Jen Moore	Designated Nurse for Safeguarding Adults	Member	North East and North Cumbria Integrated Care Board
Ruth Musicka	Head of Access and Safeguarding	Deputy	Middlesbrough Council
Carolyn Nice	Director of Adults and Health	Member	Stockton-on-Tees Borough Council
Lucy Owens **	Chief Executive	Member	Catalyst Stockton
Vicky Playforth	Interim Director of Nursing	Member	North East and North Cumbria Integrated Care Board
Patrick Rice	Corporate Director of Adults and Communities	Member	Redcar & Cleveland Borough Council
Iain Richardson	Head of Safer Prisons & Equality	Member	HMP Holme House Prison
Nicki Smith	Associate Director for Nursing (Safeguarding)	Member	Tees, Esk and Wear Valleys NHS Foundation Trust
Angela Storm	Data Analysis and Performance Monitoring Officer	Member	TSAB Business Unit
Chloe Swash	Business Support Officer	Member	TSAB Business Unit
Stephen Thomas	Development Officer	Member	Healthwatch Hartlepool
Kellie Woodley	North East Director	Member	People First

Apologies

Name	Job Role	Role	Representing
Angela Connor	Assistant Director Adult Social Care/PSW	Deputy	Stockton-on-Tees Borough Council
Elsbeth Devanney	Group Director of Nursing & Quality	Member	TEWV
Alyson Longstaff	Advanced Customer Support Senior	Member	Durham Tees Valley Department

	Leader		for Work and Pensions
Louise Grabham	Director of Adult Social Care	Member	Middlesbrough Council
John Lovatt	Assistant Director	Deputy	Hartlepool Borough Council
Caroline McGlade	Chief Superintendent	Deputy	Cleveland Police
Cara Nimmo	Assistant Director for Adult Care Operations	Deputy	Redcar & Cleveland Borough Council
Julian Penton **	Development Officer	Member	Hartlepool Community Trust
Ann Powell	Head of Stockton & Hartlepool PDU	Member	National Probation Service
John Rafferty	Compliance Business Partner - Safeguarding	Member	Thirteen Group
Linda Sergeant	Project Lead	Member	Healthwatch South Tees

Absent (Invited)			
Name	Job Role	Role	Representing
Cllr Gary Allen	Lead Member	Member	Hartlepool Borough Council
Sarah Bowman-Abouna	Director of Public Health	Member	Stockton-on-Tees Borough Council
Lindsay Britton-Robertson	Assistant Director of Safeguarding	Member	University Hospitals Tees
Mark Davis *	Chief Executive	Member	Middlesbrough Voluntary Development Agency
Natasha Douglas	Healthwatch Manager	Member	Healthwatch Stockton
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Member	Teesside University
Peter Neal *	CEO	Member	Redcar and Cleveland Voluntary Development Agency
Kay Nicolson	CEO	Member	A Way Out
Cllr Lisa Robson	Lead Member	Member	Redcar and Cleveland Borough Council
Cllr Jan Ryles	Lead Member	Member	Middlesbrough Council
Leanne Stockton	Business Manager	Member	Hartlepool & Stockton Safeguarding Children Partnership
Gary Watson	Business Manager	Member	South Tees Safeguarding Children Partnership

* Attends on behalf of MVDA & RCVA,

** Attendance will be shared between Catalyst and Hartlepool Community Trust

Referenced Organisations		
Name	Role	Representing
Ashleigh Parsons	Inspector	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland) ***
Rachel Lucas		North East Ambulance Service

*** CQC Attend the Regional Safeguarding Adults Board Chairs Network Meetings.

Copies: Margaret Blakey, Tami Egonu, Emily Johnson, Judith Oliver, Rachael Winspear, Executive Mailbox Cleveland Police, NENCICB Safeguarding.

Agenda Item 1	Introductions and Apologies	Presenter: Chair
<p>Independent Chair, Adrian Green (AG), welcomed members to the October Board meeting. AG welcomed Wayne Fox (WF) to his first meeting as Temporary Assistant Chief Constable and to Carolyn Nice (CN) who returns as Board representative for Stockton-on-Tees Borough Council (SBC). A number of apologies have been received and will be noted within the minutes. AG reminded members that the role of the Board is to protect vulnerable people with care and support needs from abuse and neglect and to be curious and challenging in their approach whilst remaining respectful and constructive.</p>		

Agenda Item 2	Minutes from the meeting held on 10th September	Presenter: Chair
<p>Actions from the meeting that took place on 10th September were reviewed:</p> <ul style="list-style-type: none"> • There are a number of actions still pending in relation to Homelessness which will be picked up outside of this meeting. • Helen Dent (HD) advised that the Healthwatch Report on Rough Sleeping should be available in time for the next Board meeting in December. • Members were reminded that any concerns regarding displays of violence and aggression in relation to Right Care Right Person should be forwarded to Caroline McGlade for challenge to the process. • All other actions have been completed. <p>The minutes were agreed as a true and accurate record.</p>		

Agenda Item 3	PowerBi Data Dashboard	Presenter: Angela Storm
<p>End of Year (EOY) Data 2024-25 AG explained that due to time constraints and a last minute error being identified in the EOY data this item was carried forward from the September meeting. Angela Storm (AS) explained that this allowed for extra accuracy checks of the data to be undertaken, as it is important to ensure this data is correct, as it is included within the Annual Report, which is made public.</p> <p>EOY Priorities 2022-25 - The data covers the final year of the 2022-25 Strategic Plan. The key points were highlighted:</p> <p>The first section links the data to the 4 key priorities within the plan.</p> <p>Joint Working – Multi-Agency Audits have taken place across a number of themes with good participation from partner agencies. 126 cases were referred into the High Risk Adult Panel (HRAP) across the 4 Local Authority (LA) areas and 95% of individuals were satisfied with their outcomes.</p> <p>People – The e-learning platform continues to be well used with an 82% completion rate, 558 delegates attended training courses and 180 workbooks were completed. 8 SAR notifications were considered.</p> <p>Communication – Over 9,000 Newsletters were delivered across Tees, social media reach and website views continue to increase and 92% of individuals were asked about their desired outcomes.</p> <p>Services – 6 Statutory Partners took part in the QAF Process and all received an overall green rating. 8 Care Providers were subject to the Responding to and Addressing Serious Concerns Protocol (RASC).</p> <p>Performance Indicators – Three out of the four Performance Indicators (PI) were achieved. PI 2 was missed narrowly, but Angela Storm (AS) reminded members that the target for this indicator was increased to 95% as the original target had consistently been met over a number of years.</p> <p>Concerns – Since 2023-24 there has been a 7% increase in the number of Concerns received, with Middlesbrough Council (MBC) reporting the most significant increase of 62%. The Performance, Audit and Quality (PAQ) Sub-Group has considered this increase and attributed it to changes within the access team point of contact process. The other LA areas reported decreases between 5% and 10%. The main categories of abuse were Neglect & Acts of Omission, Physical, Self-Neglect, Domestic and Financial/Material. The biggest increase was in Domestic Abuse with SBC and MBC being the main contributors to this. Increases were also noted in relation to Self-Neglect and Financial/Material Abuse. Most Concerns were received from Care Homes and Social Care followed by NHS Secondary Care, Police, Care at Home, the Ambulance Service and Mental Health Services. During this period work has been carried out to review the 'Other' category under source of referral to improve the accuracy of the data. As a result, this category has now decreased by 41%.</p> <p>Section 42 Enquiries – There has been a 3% increase in the number of S42 Enquiries, reflective of the increase in the number of Concerns. Neglect & Acts of Omission was the main category of abuse followed by Physical. Increases were seen in relation to Domestic Abuse, Financial/Material Abuse and Self-Neglect. The average age of the adult dropped from 62 years to 58 years, whilst the gender split</p>		

remained similar to the previous year, with 60% relating to females. Own Home remains the main location of risk, with the main types of abuse being Domestic and Financial/Material, Self-Neglect and Neglect & Acts of Omission. The Care Home category showed a 27% decrease, with the main types of abuse continuing to be Neglect & Acts of Omission and Physical. The average age of the adult in Care Home settings was 74 years compared to 76 years in the previous year. Figures for Community settings have increased by 31% during the period. This includes locations such as businesses, offices and pubs. The main categories of abuse were Physical, Self-Neglect, Domestic and Financial/Material.

Outcomes – During the year, 2,060 S42 Enquiries were concluded, and 2,295 Concerns did not progress to a S42 Enquiry. The figure for Concerns not progressing to a S42 Enquiry is likely to increase during the next reporting year as data reporting on this category becomes more consistent across the four Local Authority areas. In 47% of concluded Enquiries, the source of risk was known to the adult. The proportion of cases where the source of risk was unknown to the individual has risen from 11% to 13%. Safeguarding action was taken in 96% of concluded Enquiries and in 96% of cases the risk was reduced or removed. 92% of individuals were asked about their desired outcomes and these were fully or partially achieved in 95% of cases.

The dashboard now includes a new section for HRAP, providing insight into the referrals received.

Members raised queries in relation to the number of Concerns received that don't then progress to a S42 Enquiry, the amount of work involved to triage these and whether the Board is assured that the decision-making process of when to proceed is suitably robust. CN noted that the gap between Concerns received and the number progressing to an Enquiry is continuing to grow, and that CQC have noted conversion rates during their inspections. AS advised, the recent Back to Basics campaign was a response to discussions that have taken place at all Sub-Groups around the number of Concerns that don't progress. The campaign has highlighted the Tees procedures, in particular Stage 1, which is not always being used effectively to determine if something needs to be raised as a Safeguarding Concern. RM added that the increase in Safeguarding Concerns is also a result of increases in demand and complexity overall.

It was noted that in some cases, Concerns may be submitted in order to pass on the risk and decision making, and that increases in workloads may be impacting people's appetite for risk. It was also highlighted that there is confusion between vulnerability and those with care and support needs. The Care Act needs to be applied correctly to ensure that thresholds are being met.

Following a shift in conversion rates, Hartlepool Borough Council (HBC) carried out dip sampling, which revealed that first contact workers were trying to resolve issues at this stage, rather than handing cases over to another worker. As these cases didn't then progress to the enquiry stage, they weren't recorded in the data, despite the work that had been done. SBC and Redcar & Cleveland Borough Council (RCBC) are also undertaking work to look at conversion rates.

Lucy Owens will highlight the issue with colleagues at the Tees Valley Infrastructure Partnership, who can help to share the message regarding referrals. HD will raise the issue at the Healthwatch Board to see how they can support sharing the message with Care Providers.

Jill Harrison (JH) queried why the SBC figure for repeat referrals under PI1 was much lower than the other LA areas, and if this was as a result of good practice that could be shared. AS responded that discussion at OLSG and PAQ has highlighted different practices for how repeat referrals are dealt with. Figures for Q1 have also shown a decrease across all LA areas. AS will need to look at this in more depth to understand the reasons.

Quarter 1 2025-26

The data now links to the new priorities for 2025-28 and shows a good start to the year.

Information, Engagement & Involvement – This section includes data linked to desired outcomes, website and social media activity, Safeguarding Champions and Newsletter reach.

Confident, Competent Practice – Links to data for training and the number of SAR notifications received.

Emerging Challenges and Enabling Solutions – Data relating to the QAF process, Multi-Agency Audits, RASC, HRAP and outcomes for individuals.

Performance Indicators – The PIs have remained unchanged from the previous year, although the way they are displayed has been amended to show the figures for each quarter to allow for easy comparison. Three out of the four are being achieved. PI2 is not currently being met, although figures are higher than the national average, which is typically around 70%. The Multi-Agency Audit work confirms that the questions are asked, but work needs to be done to ensure that this is being captured within the systems. The Risk Reduced or Removed is an area that has to be reported on within the annual returns. It is completed by the worker and then agreed by a manager at the conclusion of the S42 Enquiry process. This has also been investigated through the audit process to ensure that the Risk Remains category is being applied correctly by the worker, as this is dependent upon the worker’s perception.

Concerns – There has been an increase of 18% compared to the previous year, with the most notable increase being from MBC. The main categories of abuse were Physical and Neglect & Acts of Omission. Self-Neglect, Domestic Abuse and Financial/Material saw the biggest rises during the quarter. Care Homes were the main source of risk, followed by social care and care at home. The ‘Other’ category has seen a reduction due to the work that has been done in this area. New categories have been added to allow the report to show data against the individual hospital trusts.

S42 Enquiries – There has been a reduction in the number of S42 Enquiries as the gap between Concerns and Enquiries continues to expand. The main types of abuse were Neglect & Acts of Omission, Physical, Financial/Material, Domestic Abuse and Self-Neglect. This is similar to previous quarters, although the order does change. The biggest reduction has been seen in the Physical category. The average age is 58 years, which is down from 60 years. The main location of risk remains as Own Home, although this has decreased compared to Q1 in the previous year.

Care Homes – The data is similar to the previous quarter, with Neglect & Acts of Omission and Physical as the main categories of abuse.

Outcomes – 656 Section 42 Enquiries were concluded during the quarter. In 56% of cases, the source of risk was known to the individual. Action was taken in 97% of the concluded cases, and in 98% of these, the risk was reduced or removed. This is a significant increase on the previous year due to the work that has been done to improve the recording of this within processes.

HRAP – There has been a drop in numbers in HBC as they are taking part in a pilot as part of the HRAP review and are conducting work to ensure that cases coming in are appropriate.

AG thanked AS for the reports and agreed that further work is needed to provide assurance in relation to the widening gap between a Safeguarding Concern and a Section 42 Enquiry and repeat referrals. AG will liaise with the Business Unit to consider work that is already underway around consistency, appropriateness and the impact of capacity.

Action Points	Action Owner	Deadline
1. Raising appropriate Safeguarding Concerns is to be highlighted with the Tees Valley Infrastructure Partnership to help share the message about this.	LO	10/12/2025
2. Raising appropriate Concerns is to be highlighted with the Healthwatch Board to see how they can support sharing the message with care providers.	HD	10/12/2025
3. AG to liaise with the Business Unit regarding assurance in relation to the widening in the gap between a Safeguarding Concern and a Section 42 Enquiry.	AG/ BU	10/12/2025

Agenda Item 4	Annual Report 2024-25 - Final	Presenter: Anne Coxon
<p>The first draft of the Annual Report was shared with members at the September meeting. Thanks were extended to those who provided feedback, which has now been incorporated into the final version. Anne Coxon advised that there are a few minor formatting amendments still to make. Subject to these changes being made, the final version of the report was circulated with the agenda for approval. Once approved, the report will be made accessible and published in November. A copy will be hosted on the TSAB website.</p> <p>Members approved the Annual Report 2024-25.</p> <p>AG thanked partners and the Business Unit for producing a clear and concise report, noting the amount of work that has gone into achieving this.</p>		

Agenda Item 5	Strategic Plan Monitoring Framework – Mid Year Progress	Presenter: Angela Storm
<p>A copy of the Monitoring Framework document was uploaded to the TSAB website for members to access, rather than being added to the agenda due to the file size.</p> <p>AS advised that this is the first update based on the new Strategic Plan 2025-28 and Business Plan for 2025-26. The Board’s priorities have not been numbered within the Plan as they all carry equal importance, but numbers have been added for ease of navigation within the Monitoring Framework. A RAG rating criteria has been applied to the progress, and all actions are currently showing as being on track.</p> <p>Priority 1: Information, Engagement & Involvement - The focus is on community and engagement and links to the work of the Communication & Engagement Sub-Group. A positive amount of proactive engagement work has been undertaken by the Project Officer with key community organisations, including GlowSticks Café, Vision 25, and the Amputation Foundation Teeswide Hub in Middlesbrough, to promote awareness and understanding of Safeguarding practices. The Annual Survey has been launched, and all partners are encouraged to share and take part in the survey to help determine the Boards’ direction over the next year. Accessibility work on the website has achieved a score of 99%, ensuring that public facing documents are accessible to all. A Multi-Agency Audit Schedule is in place for 2025-26 and continues to monitor Making Safeguarding Personal. The Back to Basics Campaign took place in June, and work is underway to deliver a full awareness programme for National Safeguarding Adults Week (NSAW), taking place from 17th to 21st November.</p> <p>Priority 2: Confident, Competent Practice – A new MCA resource hub has been created on the TSAB website, and a number of guidance and policy documents have been reviewed and updated. Training evaluation forms are being reviewed and improved to make the process more effective. SAR work remains busy; sharing learning from reviews and monitoring action plans and also includes a joint SAR Domestic Abuse Related Death Review (DARDR).</p> <p>Priority 3: Emerging Challenges, Enabling Solutions – The priority focuses on the work done around the more complex cases. The Tees HOTH Transitions Standard Operating Procedure was signed off and published. The Project Officer visited the Trauma Hub and highlighted plans for a new trauma-informed, one-stop service for young adults in Middlesbrough. Joint working is taking place in relation to the Adult Exploitation Strategy with Task & Finish Groups looking at processes, procedures and data. The Rough Sleeping Working Group has been established, and Terms of Reference agreed. Three Multi-Agency audits have already taken place during this period, with a further three planned for later this year and early next year. The RASC reports are shared with the Operational Leads Sub-Group for discussion and work is underway to look at mapping this to the PowerBi system as part of the reporting process.</p> <p>The report highlights the amount of work that has already taken place and there are no areas of concern to raise.</p>		

Agenda Item 6	Sub-Group and Task & Finish Group	Presenter: Sub-Group Chairs
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	Update	
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Updates were provided from the Sub-Groups that have met since the last Board meeting in September.

Communication & Engagement – Neil Harrison

The Sub-Group met on 6th October. Discussion included Equality, Diversity & Engagement and website accessibility, with a focus on improving service access for the deaf community. The “Back to Basics” campaign is ongoing. A proposal was made to engage Safeguarding Champions to help identify future priorities. Briefings and guidance have been promoted on topics including the Mental Capacity Act and Executive Function. Learning from the Jack SAR was shared and transitions and Harm Outside the Home were discussed. The social media platform has now moved from X to Bluesky, enabling more cost-effective analytics. Members are encouraged to join the platform and a link will be shared. Newsletters and bulletins continue to be distributed and an audit of the Safe Place Scheme has taken place, supported by the OPCC. A press statement has been issued in preparation for the publication of the Evie SAR. The Annual Survey has now been launched and will run until 23rd January. There are three versions and the Board are keen to hear from VCSEs, advocacy groups, and seldom-heard communities. NH extended thanks to all partners for their ongoing contribution and support.

Learning, Training & Development – Patrick Rice

The Sub-Group met on 25th September and confirmed that the training budget is on track. The paper workbooks have now been closed down following work to ensure that users were aware of the changes. The Me-Learning contract has been renewed for a further 3 years and the Q1 e-learning licence usage report was shared with members. It was noted that usage was lower in Q1, possibly due to seasonal training patterns. A new training evaluation form was signed off, enhancing governance and assurance by linking training outcomes to SAR findings. The Training Needs Analysis (TNA) will be conducted in Q3 and a joint event with the Children’s Partnerships is planned for Q4 to share learning from the Evie SAR. The workplan was reviewed and all actions are on track.

Operational Leads – Amy Mahoney

The Sub-Group met on 18th September. Key discussions included the MBC Multi-Agency Audit report on Risk Remains, with the category of abuse as sexual abuse. This included a themed discussion on risk remains data, acknowledging that safeguarding interventions can reduce risk even if it remains present. A case study on a medical incident prompted a review of the guidance and flowcharts which were deemed to be robust and useful. The group discussed TSAB’s Incidents Between Residents resources and the impact of the number of low-quality, high-volume incidents being raised, with ideas shared to improve awareness among providers and commissioning teams. The gap between concerns and enquiries was discussed. This was raised with the National SAB Business Managers Network where it was confirmed that this is reflected in national trends and a formal agenda item will be added for further review. Good practice examples were highlighted, including a joint initiative in SBC to build stronger relationships between adult and children’s social care including shared access to case management systems. The Chloe SAR action plan was reviewed, in particular, the action relating to effective engagement with hard-to-reach individuals. The Workplan was reviewed and all items are on track. The RASC report was shared and learning discussed. There were a number of regional and national updates including the Best Interests Assessor Forum and the SAB Manager Network Forum which featured a presentation on Exploitation and a national SAR training video. Links to both were shared with the members.

Middlesbrough Council – Multi Agency Audit Report

A copy of the report was circulated with the agenda. Ruth Musicka (RM) highlighted the key points from within the report. Lessons learnt were identified around how Concerns are processed at the front door, looking at whether risk has been reduced and practitioners recognising the work carried out and sharing risk information across agencies when actions are being formulated. Management oversight is now being added to case notes, timeframes for investigations have now been addressed and MBC are looking at Section 42 Enquires being allocated and undertaken by another organisation and how cases like this are managed in the future.

AG queried the risks around carrying of weapons, how this is shared and flagged within systems and whether this could be improved. RM advised that within the Council this would be added to the

Vulnerable Persons Register and the practitioner would take ownership for sharing this with relevant agencies. A Police Information Sharing (PIS) Protocol is in place so that information can be shared with the Police and added to systems and used to support activity by the police and, where appropriate, partner agencies. In relation to the Police Information Sharing Protocol, WF asked if RM was confident that this was being adhered to. RM advised that she would be happy to look at this further outside of the meeting to provide assurance that the protocol is being followed. AG queried if there would be an opportunity to automate the PIS Form, linked to the rough sleeping Target Priority Groups, to provide support for the staff who are working with this group. It was agreed to add the sharing of information regarding offensive weapons to the next agenda for the Operational Leads Group for further discussion on existing practice.

AG queried the wording in the report in relation to Police closing their investigation as a result of the hospital investigation stating that no further action was required. RM confirmed that the Police investigation was closed based on their own findings, and that this was down to the phrasing on the audit tool.

Safeguarding Adults Review – Jill Harrison

A SAR Notification Meeting took place on 1st October and JH extended thanks to Jen Moore for chairing the meeting. One case was discussed and a recommendation made. Following the meeting additional information became available so it was agreed that the case would be reconsidered at the next meeting in November.

Three SAR action plans were circulated with the agenda for sign off. JH noted that a considerable amount of work has gone into completing the action plans and thanked all partners that have contributed to the plans and to the Business Unit for coordinating the work.

All three action plans were signed off as complete by members.

Action Points	Action Owner	Deadline
1. Link to Bluesky to be shared with members	BU	31/10/2025
2. Sharing of information regarding offensive weapons to be added to the agenda for discussion at the Operational Leads Sub-Group	BU	20/11/2025

Agenda Item 7	Any Other Business	Presenter: All
<ul style="list-style-type: none"> A Mental Capacity Workshop led by Neil Allen from LPS Law is scheduled for 2nd December as part of a Safeguarding Adult Review. The full day event is targeted at operational and senior managers, HRAP chairs and legal teams who can then cascade information to their teams. A number of local SARs will be included within the session alongside the SAR that has generated the event. To support ongoing learning, a suite of resources including learning briefings, a presentation, and fact sheets will be shared following the session. Places can be booked via the TSAB website and the link will be shared with the minutes of the meeting. AG noted that the event demonstrates a proportionate and creative response as part of the SAR and encouraged members to promote to the relevant people within their organisations in order to maximise the impact. AG advised members that an update has been requested from Probation in relation to the changes that are taking place which may impact on wider agencies. A presentation was made to the national group regarding work that one area had conducted in relation to refugee and asylum seeker accommodation providers: Seeking assurance around identification of vulnerability and the referral process for contracted providers of accommodation. AG has asked the Business Unit to further explore this to identify who these may be and to seek assurance. 		
Action Points	Action Owner	Deadline
1. Link to Mental Capacity Workshop booking form to be shared with the minutes	BU	31/10/2025

Next Meeting Date: **Wednesday 10th December 2025**

Time: **9.30am – 12pm**

Venue: **Microsoft Teams**

Minutes approved by Independent Chair:



Date: 16/10/2025

Appendix 1 - Attendance Matrix

The table below reflects named members of the TSAB, although deputies have been shaded.

Company	09/04/2025	11/06/2025	10/09/2025	08/10/2025	10/12/2025	11/02/2026	11/03/2026	4
A Way Out	1	1	0	0	0	0	0	50%
Catalyst Stockton / Hartlepool Community Trust	1	1	0	1	0	0	0	75%
ICB	2	2	1	2	0	0	0	100%
Cleveland Fire Brigade	1	1	1	1	0	0	0	100%
Cleveland Police	1	1	2	1	0	0	0	100%
DWP	0	1	1	0	0	0	0	50%
Hartlepool and Stockton Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Hartlepool Borough Council	2	2	2	2	0	0	0	100%
HBC Lead Member	0	0	0	0	0	0	0	0%
Healthwatch Hartlepool	0	0	1	1	0	0	0	50%
Healthwatch South Tees	0	0	1	1	0	0	0	50%
Healthwatch Stockton	0	0	0	0	0	0	0	0%
HMP Holme House Prison	0	1	0	1	0	0	0	50%
Middlesbrough Borough Council	1	1	1	1	0	0	0	100%
MBC Lead Member	0	0	0	0	0	0	0	0%
Middlesbrough VDA / Redcar & Cleveland VDA	0	0	0	0	0	0	0	0%
National Probation Service Cleveland	1	0	0	0	0	0	0	25%
People First	0	1	0	1	0	0	0	50%
Public Health	0	1	1	0	0	0	0	50%
Office of Police & Crime Commissioner *	1	1	1	1	0	0	0	100%
Redcar & Cleveland Borough Council	1	1	1	1	0	0	0	100%
RCBC Lead Member	0	0	0	0	0	0	0	0%
Stockton on Tees Borough Council	2	1	2	1	0	0	0	100%
SBC Lead Member	1	1	1	1	0	0	0	100%
South Tees Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Teesside University	0	0	1	0	0	0	0	25%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	1	1	0	0	0	100%
Thirteen Housing	1	1	1	0	0	0	0	75%
TSAB Independent Chair	1	1	1	1	0	0	0	100%
TSAB Business Unit	5	6	6	6	0	0	0	100%
University Hospitals Tees	0	1	1	0	0	0	0	50%

* (committed to 2 meetings per year)